



**Birla Institute of Technology & Science, Pilani**  
Pilani | Dubai | Goa | Hyderabad

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## **ADMISSION MODALITY**

Admissions are made on an all India basis. English is the medium of instruction for all the programmes in the Institute. Selection is based entirely on candidate's merit, his/her preferences, facilities available and availability of seats. Some details of admission modality for all the three tiers of education are described in the following paragraphs.

### **INTEGRATED FIRST DEGREE PROGRAMMES**

There are three modes of admission in integrated First Degree programs at BITS Pilani: (A) Through the BITSAT-2023 Scheme, (B) Through the Board Topper's scheme, and (C) Through the International Students' admission Scheme. The details of these schemes are given below:

#### **(A) Through BITSAT-2023**

Admissions will be made purely on merit. The candidate's merit position will be based on the score obtained by the candidate in a computer-based Online Test (BITSAT) conducted by BITS, Pilani.

This admission route is open to both Indian (domestic) and International (those with a Passport other than India) students. Indian and International students can get admission to BITS Pilani based on their BITSAT-2023 score. If a candidate does not have a passport other than India, this is the only route through which they can get admission to BITS Pilani.

#### **Eligibility for admission:**

For admission to all the integrated first-degree programmes candidates should have passed the 12<sup>th</sup> examination of 10+2 system from a recognized Central or State board or its equivalent with adequate proficiency in

English. Except for admission to B. Pharm. the candidates should have Physics, Chemistry, and Mathematics as subjects. For admission to B. Pharm., candidates should have Physics, Chemistry, and either Biology or Mathematics as subjects.

The candidate should have obtained a minimum of aggregate 75% marks in Physics, Chemistry and Mathematics subjects (if he/she has taken Mathematics in BITSAT) or a minimum of aggregate 75% marks in Physics, Chemistry and Biology subjects (if he/she has taken Biology in BITSAT) in 12<sup>th</sup> grade examination, with at least 60% marks in each of the Physics, Chemistry, and Mathematics / Biology subjects.

For **BITSAT-2023**, candidates who fulfill the following conditions are eligible to appear:

- Students appearing for 12<sup>th</sup> grade examination in 2023.
- Students who have passed the 12<sup>th</sup> grade examination in 2022 provided they explain the reasons for the gap. The admissions committee will examine all such cases before taking a final decision on their eligibility.
- Students should have taken Physics, Chemistry, and either Mathematics or Biology (PCM/PCB) subjects in 12<sup>th</sup> class.

**Note:**

1. Students should have appeared in/ passed the 12<sup>th</sup> examination of the 10+2 system from a recognized Central/ State board.
2. Students who are presently studying in BITS at any of its campuses are NOT eligible to appear in BITSAT.
3. The Institute considers only the latest performance through a public examination for admission. If the results of the latest examination are not available within the due date for submission of application, the candidate will not be considered even if there are some earlier performances of the 12<sup>th</sup> class or its equivalent or any higher examination available with him/her. If a candidate has taken more than one attempt in 12<sup>th</sup> class or its equivalent, only his latest performance is considered, provided this attempt has been for the full component of subjects/courses prescribed.

## **The mechanism of admission procedure through BITSAT:**

### **(i) Applying for admission:**

All candidates who have appeared in BITSAT-2023 and are interested in admission will be required to submit application forms with 12<sup>th</sup> class marks and programme preferences during the timeline mentioned in the brochure.

### **(ii) Preparation of Merit List for Admission:**

The merit position of all eligible candidates (i.e., those who have appeared in BITSAT-2023 and have submitted application form for admission in the prescribed format with 12<sup>th</sup> marks, preferences and the required fees) will be prepared on the basis of their total scores in BITSAT-2023.

When the BITSAT score of two candidates are the same:

- First their scores obtained in Mathematics/Biology in BITSAT will be considered for separating them.
- If the tie still exists, then their scores in Physics in BITSAT will be considered for separating them.
- Further tie is eliminated using their scores in Chemistry in BITSAT.
- Finally, their PCM total marks in 12<sup>th</sup> examination will be considered for their separation.

The candidates have to fill only a single application form for seeking admission to all MSc and Engineering degree programmes offered at Pilani, Goa and Hyderabad campuses. Candidates have to fill a separate form for seeking admission in B. Pharma. The candidate's order of preference for different programmes offered at Pilani, Goa, and Hyderabad campuses of the Institute is processed through a computer software and the offers are made accordingly. This may take a few iterations and at each stage, the status is made available to the candidates at the Institute's website [www.bitsadmission.com](http://www.bitsadmission.com) through Internet.

For a candidate to remain in the race, it is mandatory that the following conditions are fulfilled and strictly adhered to by the candidate:

- (i) The Data provided by the candidate in the application form with respect to the candidate's background, academic performance, and order of preference for various degree programmes etc. is final.
- (ii) The required fees mentioned in the Institute communication are paid in advance and the candidate does not raise any new arguments in this connection.
- (iii) A candidate, when offered provisional admission /placed on the waiting list, can choose to remain in the competition or withdraw from the competition within the stipulated deadline, details of which will be made available on the website.

Any candidate who seeks to alter the above conditions in the middle of this process is liable to disqualify himself/herself and forfeit the fee as per Institute rules. See the section on 'Advance Fees, Refund and Forfeiture of Fees' later in this part.

**(iii) The Actual Mechanism of Admission:**

The facilities of the Institute are pronounced invariably in terms of the ratio of seats allotted between the different programmes rather than in terms of a fixed number of seats. The total number of admissions made may vary from year to year. The change in the total number of seats takes place primarily to adjust to the requirements of a highly flexible system, which accommodates dual degree, transfer, etc.

In order to reduce the number of iterations, based on earlier experience and on a statistical projection of the responses received, the Institute might make admission offers to a larger number of candidates than the number of seats earmarked.

The computer is programmed to assign the seats starting from the first candidate on the merit list and going down the same until all seats are filled up. At any time when the computer considers a candidate, it first tries to accommodate the first preference of the candidate and goes to his/her second preference if his/her first preference could not be accommodated and so on. Assignments for all programmes are thus completed and immediate admission offers are made.

Based on our past experience, a certain number of candidates would be placed on the waiting list. Whenever vacancies arise, the procedure of assignment would be exactly the same as described above. During each iteration, a *de novo* assignment starting from the first candidate in the merit list will be made. Of course, in this operation, candidates who have declined the offer and/or who have not paid fees would be removed from the merit list. It is now clear that in this process not only some of the candidates who are on the waiting list will get an assignment but also certain students who have already got an assignment may now get a new assignment to one of their higher preference if seats are now available. The waiting list of the Institute has the following characteristics namely:

- (i) The cut-off point for the waiting list is arrived at by our past experience in terms of the responses from the candidates, the number and the quality of candidates who have applied in the current year with a view to complete the admissions and start the classes in time.
- (ii) Those who are admitted to a programme will continue to be on the waiting list for their higher preferences.
- (iii) The waiting list is for admission to the Institute and not for a particular programme, Hence, it will not be possible to assign a waiting list number for a student for a particular programme.
- (iv) A student who has a higher BITSAT score may be on the waiting list while a student who has a lesser BITSAT score may have got admission because the former crossed out a programme which the later had opted for and seats were available in that particular programme.
- (v) Those who cross out a programme not only cease to be candidates for admission to the programme but also for consideration on the waiting list of the programme.
- (vi) Those who get offers on the waiting list must pay their fees in advance to remain on the waiting list.

**Some tips on showing preferences and crossing out:** The candidates are strongly advised to exercise their preferences after careful consideration. ***No candidate at any time of the operation can change his/her preferences***

**or can change his/her order of preference from the closing of the application process till the entire admission process is completed.** If a candidate wishes to join BITS irrespective of the programme so that he/she can float up until the admission process is complete or he/she can avail of certain unusual flexibilities like dual degree etc. it would not be in his/her interest to cross out any programme. The other extreme is where a candidate is absolutely sure of his/her inclination and such candidates would be advised to show preferences to those limited programmes only and cross out the rest.

Please note that once order of preferences are submitted by the due date, candidates will not be allowed to change the order of their preferences and the same order will be considered throughout during all the iterations.

Also, once offered admission to a particular programme after an admission iteration, a candidate can choose one of the following options:

**Freeze:** A candidate once offered admission to a particular programme, after an admission iteration, can choose the “Freeze” option. The candidate may opt out of consideration for all other programmes of higher preference (as given in the application form). This option is to be exercised while making the payment of nominal fees and cannot be reversed under any conditions. To be abundantly clear, once a candidate has opted out of programmes of all higher preferences, he/she will not be considered for those programmes in any of the further iterations. Therefore, such candidates should exercise this option only after mature consideration.

**Slide in the same campus:** A candidate once offered admission in a particular programme at a particular campus of BITS Pilani, he/she can choose this option while making the payment of fees. This decision cannot be reversed under any circumstances. To be more clear about this option, once the candidate opts for this option, then the higher preferences of other campuses of BITS Pilani will be removed, and only the higher preferences of the same campus (in which he/she got the admission while exercising this option) will be considered for the subsequent iterations. While opting for this option, the candidate has to pay a nominal fee.

If the candidate does not choose any of the above two options given above,

then by default, he/she will be considered for all the higher preferences (as given in his/her application form) in the subsequent iterations.

Normally a candidate cannot change the preferences once submitted. However, if for any reason a candidate discovers a mistake in his/her preferences already submitted, he/she can edit his/her preferences during the editing window. Please see the BITS Admissions website for details.

**Admissions at Pilani campus, K. K. Birla Goa Campus and Hyderabad Campus:**

As already announced, admissions to BITS, Pilani- Pilani campus, BITS, Pilani – KK Birla, Goa campus, and BITS, Pilani – Hyderabad Campus will be made through a single admission process. In the different admission iterations mentioned in the earlier paragraphs, it is possible that a student who has got an admission offer for a programme in one campus gets slide up for a programme at the other campus in the next iteration. Once a student reports for admission at a particular campus, he/she remains in the waiting list for the programmes of his/her higher preferences at the other campuses, till all admissions are finalized.

In all the above matters, the Vice-chancellor's decision shall be final.

**Dual degree for students of M.Sc. (Biology, Chemistry, Economics, Mathematics and Physics) programmes:** The Institute has created facilities by which any student who is admitted to M.Sc. programmes is accommodated in a dual degree scheme for a second degree in B.E. programmes. This assignment is made by competition on their performance at BITS at the end of first year, separately in Pilani, Goa and Hyderabad campuses on the basis of Progressive Branching Index (PBI). Requirements of both the degrees are structured to be completed normally in five years. If a student is admitted to a second degree programme under dual degree scheme, he/she has to pay admission fees of the second programme at the time of such admission is made.

Note: There will be restriction on the availability of flexibility such as transfer and dual degree allotment for students admitted to B. Pharm. programme with PCB input. Since all the first degree programmes other

than B. Pharm. programme requires PCM input, no transfer/dual degree allotment is possible with PCB input.

**(B) Direct Admission to Board Toppers:**

In the past, the admission process of the Institute always ensured guaranteed admission to all the students who obtained first ranks in their respective board examinations. This has given a very vital input of highly meritorious students from all over India. Continuing this tradition, the Institute will give direct admission to first rank students of all the central and state boards to the programme of their choice, irrespective of their BITSAT-2023 score.

While the first rank student in PCM stream will be considered for admission to any of the first degree programmes of his/her choice, the first rank holder of PCB stream will be considered for admission to B. Pharm. programme only.

Moreover, they should have obtained the minimum marks in PCM/PCB subjects in 12<sup>th</sup> examination, as per the eligibility criteria described above. For more details, see the later sections in this part and also the BITS website.

Eligibility criteria for admission under 'Direct admission to Board toppers' scheme:

To be eligible for admission under the 'Direct admission to Board toppers' scheme, the candidate should be the topper from the science stream having taken Physics, Chemistry, Mathematics subjects in 12<sup>th</sup> standard. To identify the topper, the following criteria will be adopted (see below for PCB students).

The topper is the student who fulfills the following criteria:

- a) has taken Physics, Chemistry, and Mathematics subjects in 12<sup>th</sup> class and
- b) has obtained the highest aggregate percentage of marks in 12<sup>th</sup> class among all the students who have taken Physics, Chemistry, and Mathematics subjects in 2022 from the Board. For the purpose of



calculating the aggregate percentage, the aggregate marks should include the marks of Physics, Chemistry, and Mathematics subjects in addition to other subjects which are required to pass the 12<sup>th</sup> examination from the Board under consideration. Further, the Physics, Chemistry, Mathematics subject marks should be included in the aggregate, irrespective of whether the Physics, Chemistry, and Mathematics subjects are identified as main/optional/elective in his marksheet(s).

c) This offer of admission is open only to the student who has obtained the first rank in the board as per the announcement by the Board. If more than one candidate has been declared as the first rank holder by a Board, BITS Pilani will offer admission to a maximum of 4 candidates only under this scheme. If there are more than four candidates declared as first rank holders by a Board, the tie shall be eliminated using the following criteria:

I. First, their scores obtained in Mathematics in 12<sup>th</sup> grade examination will be considered for separating them.

II. If the tie still exists, then their scores in Physics in the 12<sup>th</sup> grade examination will be considered.

III. If the ties still exist, then they will be eliminated using their scores in Chemistry in the 12<sup>th</sup> grade examination.

IV. If the tie still exists, then the score in Mathematics in the 10<sup>th</sup>-grade will be considered for separation.

V. If the tie still exists, then the score in Science in the 10<sup>th</sup> grade will be considered for separation.

VI. If the situation warrants, the Admission committee reserves the right to add any additional criteria including a written test, to break the tie. Any such criteria will be announced to the candidates who have applied for admission under this scheme.

In the case of first rank candidate of Physics, Chemistry, Biology stream, the criteria are same as above, replacing the word 'Mathematics' with 'Biology' in the above paragraph. However, the first rank holder of PCB stream will be considered for admission to B. Pharm. programme only.

Accordingly, applicants may be asked to attach documentary proof in support of their claim, along with the 12<sup>th</sup> mark sheet and a letter from the Board declaring the candidate as the topper in the specified stream. The Institute will also make efforts to get these data from the different boards on its own. In all cases, the Institute will be guided by the data provided by the concerned Board. In cases where for a particular board, the data available before the deadline is insufficient or inconclusive, the admission committee may decide not to make any offer under the scheme for that specified Board. In all such cases, the decision of the Vice chancellor will be final and binding on the applicants.

The applications of such cases (if any) are to be submitted online as per the timelines mentioned in the brochure. See the BITS website for more details.

**(C) International students through 'International Student Admission (ISA) Scheme':**

Candidates holding foreign passports and having valid Scholastic Assessment Test (SAT) scores are eligible to apply for admission under "International students scheme" at BITS Pilani, Pilani Campus, BITS Pilani, Goa Campus and BITS Pilani, Hyderabad Campus for Academic Year 2023-24. This is another mode of admission for integrated first degree programmes which does not require BITSAT score. Candidates who have taken SAT conducted by College Board (USA) can apply for admission to different first degree programmes at Pilani, Goa and Hyderabad Campuses of BITS Pilani. Such international candidates should meet the following eligibility criteria.

- Only citizens (candidates holding foreign passports) of a country **other than** India can apply.
- For admission to all the integrated First Degree programmes, candidates should have passed the 12th grade examination of the 10+2 system from a recognized board or its equivalent with adequate proficiency in English. Except for admission to B.Pharm., the candidates should have Physics and Mathematics as compulsory subjects along with one of Chemistry/Biotechnology/Biology/Technical Vocational Subjects.

- For admission to B.Pharm. programme, candidates should have Physics, & Biology/Mathematics as compulsory subjects along with one of Chemistry/Biotechnology/Technical Vocational Subjects.
- In addition, the candidate under ISA scheme should have obtained a minimum aggregate of 75% marks in Physics, Mathematics, & Chemistry/Biology/Biotechnology or any other vocational subjects with at least 60% marks in each of these subjects in the 12th grade examination for B.E. and M.Sc. programmes OR a minimum aggregate of 75% marks in Physics, Biology/Mathematics, and Chemistry/Biology/Biotechnology or any other vocational subjects with at least 60% marks in each of these subjects for the B.Pharm. programme. Those who choose Biology as an alternate to Mathematics for applying to B.Pharm. programme must choose from Chemistry/Biotechnology or any other vocational subjects as the third subject.
- Candidates who have not taken Chemistry in 10+2 curricula will be required to complete bridge course in Chemistry in their first semester.
- Candidate should have a minimum aggregate score of 1160 (out of maximum of 1600) in SAT (reasoning) (new format) which includes a Reading Test, Writing and Language Test and Math test.
- Scores of candidates who had written SAT as per the old format will be mapped using concordance tables available from CollegeBoard (USA).
- The candidate should have written the SAT **not earlier than** February 1, 2021.

Admissions will be made on merit determined by SAT score **which include a Reading Test, Writing and Language Test, and a Math Test**, subject to candidate meeting above eligibility criteria. For more details on SAT visit website: [www.collegeboard.com](http://www.collegeboard.com). SAT score need to be sent to BITS Pilani directly through College Board using the Designated Institution (DI) code: 7759 - BITS Pilani.

Candidates who have passed the qualifying 12<sup>th</sup> standard examination in 2022 or 2023 are eligible to apply under this scheme. Students who are appearing in the examination in 2023 are also eligible to apply. For more

details, please visit <http://www.bitsadmission.com/ois>.

***Preparation of Merit List for Admission (ISA):***

The merit position of all eligible candidates will be prepared based on their SAT scores which include a Reading Test, Writing and Language Test, and a Math Test. If there is a tie, it would be eliminated using the following criteria:

- I. First, the number of years of education spent by the candidate in a foreign country shall be considered for resolving the tied scores.
- II. If the tie still exists, their Physics, Chemistry, and Mathematics (PCM) total marks in the 10+2 examination shall be considered for separating them.
- III. If the tie still exists, their scores obtained in Mathematics subject in the 12<sup>th</sup>-grade examination shall be considered for separating them.
- IV. If the tie still exists, their Physics subject scores in the 12<sup>th</sup> -grade examination shall be considered.
- V. If the ties still exist, their Chemistry subject scores in the 12<sup>th</sup> -grade examination shall be considered to break the tie.

***Advance fees, Refund and Forfeiture of fees:***

For the International students the rules concerning payment of fees and refund thereof are as follows:

- Candidates offered admission (or provisional admission) to any programme have to pay the required fee within the deadline mentioned in the offer letter. This includes the admission fee, first semester fees, and facilitation fee.
- Please note that in addition to the above fees, on the day of reporting at Pilani / Goa / Hyderabad Campuses, candidates will be required to pay **an additional fee (amount mentioned in the brochure)** towards Institute Caution Deposit, Mess & Electricity Advance, Hostel Fees, Students' Union Fee, etc.

- While exercising the provision of withdrawal of your admission and availing refund of your fees, please note that at the time of admission, you are required to submit an undertaking that you have not taken admission in any other Institution and that you will inform BITS Pilani as soon as you receive an offer of admission from another Institute and choose to accept that offer. Please note that it is imperative that you inform the Institute promptly and withdraw immediately on taking admission in another Institute. The fee refund policy against withdrawal request is presented below.

a) It will be updated soon.

Refund requests will be accepted only through an online withdrawal portal at the admission website.

***Note: Scholarship policy for International students admitted through ISA Scheme is given in the later part of this document.***

### **Foreign Students or Indian Students Having Qualifications from Foreign Countries**

The Institute welcomes foreign students but the admission is strictly made on the basis of merit. There is no separate provision for admission of such candidates and they have to compete with all other candidates, as per the procedure already described above for various degree programmes.

In order to verify the eligibility for admissions, the candidates should enclose, with their application, documents explaining grading/marking system and calculation of cumulative grade point average/ aggregate percentage of marks along with their transcript/ mark sheet. Further, the candidates must send a copy of the syllabus of courses and rules and regulations for the examinations they have passed well in advance.

Students should request their examining authorities to send the transcript/ mark sheet with relevant documents directly to Dean Academic and Undergraduate Studies, BITS, Pilani - 333031, Rajasthan-India so as to reach him before the deadline.

A specially appointed committee examines all applicants with foreign

qualifications regarding their eligibility for admissions.

### **Admission with marginal deficiency**

For details refer to the section on flexibilities in the previous part.

### **Casual Students**

Persons, other than regular students of BITS who desire to register for some courses to update their knowledge are designated as casual students. Casual students can register for courses on audit only and cannot enroll for a degree. The facility of taking a course on audit is principally conceived to give an opportunity to a person to update his/her knowledge and he cannot claim acceptance of such a course for the fulfillment of requirements of any programme, current or future.

This scheme has been devised to take care of professionals from various industries and organizations who express a desire to update their knowledge, although they, ipso-facto, have no desire to work for a degree.

Persons desiring to register as casual students should apply on the prescribed form within the last date.

Whenever such a student is admitted he may be allowed to continue as a student for a maximum period of eight registered semesters. However, he should request at the end of every semester for permission to continue him as a casual student in the succeeding semester.

The Institute may offer direct admission to a limited number of children of the staff of BITS and BET and also to some meritorious students from the schools of BET in Pilani to non-professional programmes with a proviso that the students admitted to these programmes will not be eligible for any of the flexibilities like transfer to and dual degree in any of the professional programmes.

## **INFORMATION FOR CANDIDATES TO BE ADMITTED THROUGH BITSAT-2023**

(To be read in conjunction with the instructions given in the application form and any other communications sent from the Institute).

### **APPLICATION PROCEDURE**

Application for admission should be made on the prescribed form. Separate application forms are prescribed for (i) Integrated First Degree Programmes (ii) Higher Degree Programmes (iii) MBA Programmes (iv) Doctoral Programmes.

#### **(i) Integrated First degree Programmes:**

In order to apply for admission to the Integrated First Degree programmes, the candidate should have appeared in the online computer-based test (BITSAT) as per the announcement made by the Institute through separate advertisement and brochures. The last date for registering for BITSAT-2023 along with Session-I and Session-II schedule details can be found on the BITS Admission website.

#### **Some of the salient points of BITSAT-2023**

- A candidate may appear a maximum of two times in BITSAT 2023.
- The examination will be organized in two sets of dates, BITSAT Session 1 and BITSAT Session 2, separated by a gap of a few weeks. The candidate can choose the Center, the Day, and slot of his/her convenience to take the test, as described later in this document.
- A candidate may opt to appear twice, even at the time of the first application. Such a candidate will then choose one slot from the first set of dates and another from the second.
- A candidate may opt for any session 1 or 2 or 'BOTH'.
- A candidate may also choose to appear the second time after the first appearance. To facilitate this process, there will be a period during which candidates who have appeared during Session 1 but had not originally exercised the option to appear twice, will be allowed to apply to appear a

second time. Those who do not apply/appear in Session 1 can also apply to appear in Session 2 during the second application window as mentioned below.

- The application window will reopen immediately for Session 2 after the first date of Session 1 of BITSAT.
- A candidate who chooses to appear twice will have to pay a sum of Rs. 5400 (for a male candidate) and Rs. 4400 (for a female candidate).
- A candidate who opts to appear once (Session 1 or Session 2), will pay a fee of Rs. 3400 (for a male candidate) & Rs. 2900 (for a female candidate).
- If a candidate who opts to appear to Session 1 only, chooses then to apply separately to appear a second time (Session 2), then he/she will have to pay an additional sum of Rs. 2000 (for a male candidate) and Rs. 1500 (for a female candidate).
- The application fee is non-refundable and non-transferrable.
- For a candidate who has appeared twice in BITSAT-2023, and then seeks admission to any of the First Degree programmes in BITS Pilani, the higher of the two scores will be considered for admission.

**In addition to the application made earlier for registering for BITSAT-2023, the candidate should apply for admission by submitting the prescribed form, complete in all respect, so as to register before the deadline mentioned in the brochure.**

The online application form available at the BITS admission website (i.e. [www.bitsadmission.com](http://www.bitsadmission.com)) and are to be filled online only along with the prescribed fee to be paid online.

**The important deadlines regarding the Submission of Completed application for Integrated First degree Programmes can be found at the BITS admission website.**

### **Some Important Instructions**

1. The application process, announcement of results after each iteration,



detailed instructions etc. are all announced at BITS website during the various stages of the admission process. It is the responsibility of the candidate to follow these announcements and instructions.

2. The number on the application form is unique. A candidate has to quote this application number in all subsequent correspondence with the Institute.
3. If the candidate is accepting the offer of admission/accepting to be placed on the waiting list, he/she shall be required to pay fees in advance, as per the instructions mentioned along with the offer.
4. Whenever admissions are made in the second semester a separate notification to this effect will be issued. Applications for second semester admission should be submitted only after such a notification.
5. If a candidate desire to be considered for the award of Institute merit-cum-need scholarships, he/she will be required to submit an income certificate showing gross income of his/her Parents/Guardian, duly signed by the 1st Class Magistrate/Notary Public. Persons in service should submit a certificate from employer showing separately basic salary and other allowances.

### **Enclosures with Application**

Applications for admission to integrated first degree programmes should be accompanied by the following documents:

1. An attested photocopy of the X pass/ Matriculation/Secondary School certificate issued by the Board. (to be uploaded online)
2. An attested photocopy of the mark sheet of the qualifying and any other higher University/Board examinations passed. (to be uploaded online)

The BITSAT score for each of the candidate will be taken from the Institute records.

### **SELECTION FOR ADMISSION**

Candidates are finally admitted to the Institute subject to the following

conditions:

1. They have paid the requisite fees asked for in their admission/waiting list letters.
2. They are declared medically fit by a registered medical practitioner.
3. They have submitted all required original mark sheets & certificates, with photocopies, and the statements made in their application forms are verified against their originals.
4. They fulfill the eligibility requirements.

For Integrated first degree programmes, on the reporting day at Pilani/Goa/Hyderabad, a Dean/Senior faculty member of the Institute will interact with the candidates. If any candidate fails to be personally present on that day, his admission will stand automatically cancelled.

Every admitted student is required to undergo a registration process on the day announced for the purpose. One of the objectives of the registration process is to name the courses to be pursued during a given semester, after allowing for the student's options within the prescribed rules and regulations. By this process, each student makes his own Time Table at his own responsibility, to be followed in that semester. No student will be permitted to attend classes or use any of the Institute facilities without completing the registration process.

**Advance fees, Refund, and Forfeiture of fees:**

In the Integrated First Degree programmes, a candidate selected for admission/placed on the waiting list through BITSAT will be required to pay fees in advance subject to the following conditions:

- a) It will be updated soon.

Refund request will be accepted only through an online withdrawal portal at the admission website.

Whenever a candidate is admitted to a programme, he/she is kept on a waiting list for programmes of his/her higher preferences. Until all

admissions for First Semester 2023-2024 are completed, any vacancy in any programme caused by non-acceptance of the offers will be filled by offering the vacant seat to the next candidate in the order of merit. This process is called '**Sliding-Up**'. According to the Institute rules, your acceptance of the admission offer implies that you will be automatically considered for sliding up to programme of higher preference as indicated in your application form, under the above circumstances. Also, a candidate once offered admission to a particular programme, after an admission iteration, can choose one of the following option.

**Freeze:** A candidate once offered admission to a particular programme, after an admission iteration, can choose the "Freeze" option. The candidate may opt out of consideration for all other programmes of higher preferences (as given in the application form). This option is to be exercised while making the payment of nominal fees and cannot be reversed under any conditions. Therefore, such candidates should exercise this option only after mature consideration.

**Slide in the same campus:** A candidate once offered admission in a particular programme at a particular campus of BITS Pilani, he/she can choose this option while making the payment of fees. This decision cannot be reversed under any circumstances. To be more clear about this option, once the candidate opts for this option then the higher preferences of other campuses of BITS Pilani will be removed and only the higher preferences of the same campus (in which he/she got the admission while exercising this option) will be considered for the subsequent iterations. While opting for this option the candidate has to pay a nominal fee.

If the candidate does not choose any of these options, then by default, he/she will be considered for all the higher preferences (as given in his/her application form) in the subsequent iterations.

1. If the Institute is not able to offer admission to a wait-listed candidate in any of programmes of his/her preferences as specified in his/her application form, the total amount of fee paid will be refunded to him/her in due course of time.

2. A candidate who accepts an offer of admission or who accepts to be placed on waiting list by paying the requisite fees (as above) can choose to remain in the competition or withdraw from the race within the stipulated deadline, details of which will be made available on the website.
3. While remitting fees, no candidate can stipulate any conditions such as changing order of preferences, addition/deletion of preferences etc. Even if any such conditions are mentioned while remitting fees, these will be ignored.

For higher degrees, conditions stipulated in the Instructions sheet sent to the shortlisted candidates, will be applicable.

The Institute reserves the right to refuse admission to any candidate without assigning any reason. The decision of the Vice-chancellor in the matter of admission and allotment of programmes of study shall be final.

### **Instructions for Payment**

1. The schedule of fees given below is for a normal situation. Wherever a student's programme gets modified or his/her progress is delayed beyond the maximum permissible time, such a student is advised to consult the appropriate authority before registration.
2. The below mentioned schedule of fees is applicable for all the students admitted in academic year 2023-2024. All students admitted earlier than academic year 2023-2024 will continue to be governed by the schedule of fees as shown in the bulletin corresponding to their year of admission. However, it should be clear that they will have to pay along with the new students the same amount of fees for students' union fee, students' aid fund, hostel fee and mess & electricity advance.
3. The fees and other charges are payable in advance in each semester/term on the notified dates before registration. No withdrawal from a course or courses will entitle a student for refund of fees.
4. Students who go for Practice School II will be charged semester fees and the summer term fees because the practice school is longer than a

semester and extends into summer.

5. Casual students will pay fees prescribed for regular students.
6. Institute caution deposit is refundable only at the time of graduation or withdrawal from the Institute.
7. If there are dues outstanding from a student, his grades will be withheld.
8. Mess dues are to be cleared by each student every month. Students who accumulate mess arrears would be required to pay a prescribed additional advance at the time of next registration.

## **Scholarship policy for students admitted through BITSAT and Board Topper's Schemes**

A large number of scholarships, fellowships and other financial assistance are available to the students of the Institute who are admitted through BITSAT and Board Topper's schemes (Scholarship details of students admitted through International Students scheme is given in later part of this section). Past experience shows that about 30% of these students receive some form of financial assistance or other. For continuance of scholarships, scholarship holders are required to maintain good scholastic standing and good conduct.

Some of the scholarships/financial assistance normally available are listed below:

1. Institute's own merit or merit-cum-need awards for students:
  - a) For FD students: Every year about 30% of students admitted to First Degree Programs get semester tuition fee waivers in the range between 15% to 100% in the form of either merit or merit-cum need scholarships as tabulated below:

| <b>Under Institute's own merit award scheme</b>           | <b>Amount of scholarship</b> |
|---|------------------------------|
| Top 1% Students   | 100% of total tuition fee    |
| Top 2% Students   | 40% of total tuition fee     |
| <b>Under Institute's own merit-cum-need awards scheme</b> | <b>Amount of scholarship</b> |
| 3% Students   | 80% of total tuition fee     |
| 6% Students   | 40% of total tuition fee     |
| 12% Students  | 25% of total tuition fee     |
| 6% Students   | 15% of total tuition fee     |

**Note:** There will be no waiver of admission fee.

- b) All awards are made for one semester only and their continuance in the subsequent semesters(s) will depend on the candidate's performance in the Institute and his/her needs.
2. Scholarships under National Talent Search/ National Science Talent Search Schemes.
  3. Government of India National Scholarships.
  4. Merit Scholarships, Merit-cum-need Scholarships and Need-cum-Merit Scholar-ships awarded by State Governments.
  5. Government of India Scholarships for Scheduled Caste and Scheduled Tribe students.
  6. National Scholarships to the children of Primary and Secondary School teachers.
  7. Scholarships from various charitable trusts.
  8. Financial assistance from Students Aid Fund.
  9. The Ministry of Non-Conventional Energy Sources (MNES), Govt. of India has sanctioned two research fellowships to the Institute for advanced study in the area of Renewable Energy.
  10. Students can also participate in the nationwide competitions for prestigious scholarships such as Aditya Birla Scholarship, Lucent Global Science Scholars Program and GE Fund India Scholarship.
  11. Financial Assistance from BITS Alumni. BITS and BITSAA International Travel Fellowship is co-sponsored by the Institute and BITSAA International. Meritorious students are supported with 75% of travel cost for traveling abroad for presenting selective papers at international conferences.

## **Scholarship policy for International students admitted through ISA Scheme**

All International students admitted under the scheme will be provided merit scholarships in the form of tuition fee waiver as follows:

Tuition fee waiver is based on merit: Top 4% students will get 80% waiver, next 10% will get 50%, next 20% will get 30% waiver, and remaining will get 15% Tuition fee waiver. All fee waiver decisions will be announced after admissions are completed. The number of scholarships will depend on the total number of seats for the particular Academic Year in a campus.

Scholarships will be for one semester at a time. Scholarships for the first semester will be decided based on the position in the merit list within foreign students (admitted under International Students Admission scheme). Scholarships will be reviewed in each subsequent semester and will be awarded based on the academic performance of the student at BITS. For further scholarship eligibility during subsequent semesters while studying in BITS, a student has to score a Minimum CGPA of 8.0 to claim 80% tuition fee waiver, and a minimum of 6.0 CGPA for claiming any other scholarship level (50, 30, or 15%) while remaining in top 4, 10, 20, and 66% percentage respectively. These students will not be eligible for any other scholarship/aid offered by BITS Pilani but may avail other scholarships. The student must maintain the absolute minimum academic performance to be eligible to receive any form of tuition fee waiver in the subsequent semesters, viz.

The student should not have obtained more than one 'E grade' or one 'NC report' in the registered courses in the previous semester.

Further, scholarships will be provided only for the normal duration of the programme.

### **Student Record**

The students' records are computerized and a grade sheet for each semester is issued to the student normally within one week after the comprehensive examination.



The grade sheet will be withheld when a student has not paid his dues or when there is a pending case of breach of discipline or a case of unfair means against him.

The Institute issues a transcript (an up-to-date performance of a candidate from the date of his entry to the date of his leaving the Institute) to all the passing out candidates at the end of each semester/summer term normally within four weeks of the last examination. The provisional certificate is issued and refund of the positive balance and caution money by RTGS is made at the same time. This estimate is based on an assumption that each candidate has ensured by prior initiative that there is nothing pending against him on academic, financial and disciplinary matters.

Since all student records are computerized, each student is assigned a unique identification number (ID No.) which is constructed by building in the number certain information to assist in data storage and data retrieval. No two ID numbers are ever identical.

Degree programmes are assigned codes as below and the ID No. carries the degree programme code(s) along with other information such as year of admission, whether in Practice School (PS) or Thesis (TS) stream and the last character indicates the campus which a student belongs to. For example, 2023A1PS350P refers to a student admitted in 2023-24 to B.E. Chemical Engineering (with Practice School) programme at Pilani Campus. The Higher Degree students are assigned ID No. indicating whether the candidate is in PS stream (K1) or in the Dissertation (H1) stream. For example, 2023K103350P refers to a student admitted in 2023-24 to M.E. Computer Science (with Practice School) programme at Pilani Campus.

## Programme Codes

| <b>First Degree Programmes</b>       |    |
|--------------------------------------|----|
| B.E. Chemical                        | A1 |
| B.E. Civil                           | A2 |
| B.E. Electrical & Electronics        | A3 |
| B.E. Mechanical                      | A4 |
| B. Pharm.                            | A5 |
| B.E. Computer Science                | A7 |
| B.E. Electronics and Instrumentation | A8 |
| B.E. Biotechnology                   | A9 |
| B.E. Electronics & Communication     | AA |
| B.E. Manufacturing Engineering       | AB |
| M.Sc. Biological Sciences            | B1 |
| M.Sc. Chemistry                      | B2 |
| M.Sc. Economics                      | B3 |
| M.Sc. Mathematics                    | B4 |
| M.Sc. Physics                        | B5 |
| M.Sc. General Studies                | C2 |

### **RULES AND REGULATIONS**

All students admitted to the Institute will be governed by the Rules and Regulations that are prescribed from time to time.

#### **Anti-Ragging**

The Institute has formulated strict anti-ragging guidelines and all students are required to sign an undertaking to abide by these guidelines. Students, if found violating these guidelines are liable to disciplinary action including expulsion from the Institute and also possible legal action as per the directive from the Honorable Supreme Court of India.

The Institute has formed a committee and anti-raging squads at hostel and institute level to combat raging. The students can also communicate directly with the Dean, Students Welfare, through the Institute website.

### **Information for Candidates for all Work Integrated Learning Programme**

Prospective candidates must consult the separate section in the Institute Bulletin. They should note that a separate application form is provided for admission to Work Integrated Learning programmes. It is further to be noted that all rules, regulations will automatically apply in the Work Integrated Learning programmes. Information about these can also be obtained at <http://www.bits-pilani.ac.in/university/wilp/wilpoverview>

### **INFORMATION FOR CANDIDATES APPLYING FOR BITS PILANI, DUBAI CAMPUS**

Admissions to Dubai Campus are based on the merit in the qualifying examination. The admissions are open to students from all the countries and having qualifications from various recognized international boards. For candidates admitted from countries other than UAE, student residence visa is facilitated.

### **APPLICATION PROCEDURE**

Application for admission to Dubai Campus should be made in the prescribed form available at: [www.bits-pilani.ac.in/dubai](http://www.bits-pilani.ac.in/dubai). Separate application forms are prescribed for (i) First Degree Programmes (ii) Higher Degree Programmes (iii) Doctoral Programme. For more details of admissions at BITS Pilani Dubai Campus, please visit <https://www.bits-dubai.ac.ae/admissions/>.

